

WILDFLOUR Wedding Checklist





WEDDING CHECKLIST

WILDFLOUR PUBLIC HOUSE

1987 Sherman Ave
North Bend, Oregon 97459
(541)-808-3633
wildflourpub@gmail.com

CHECKLIST

Wedding Checklist / Questions for the Couple

Ceremony & Setup

- ☐ What time would you like the ceremony to begin?
- ☐ Do you plan to use the venue's arch for the ceremony?
- ☐ Timeline for accessing the space early—what time can setup begin?
- ☐ Do you want to use the venue to get ready in?

Food & Drink

- ☐ Would you like to offer signature his & hers drinks?
- ☐ Do you want a champagne/Sparkling Cider toast?
- ☐ Host or No Host Bar?
- ☐ Are there any cocktail hour snacks you'd like to offer like nuts and bar mix or something fancier like a charcuterie board?

Dessert

- ☐ Would you like a small cutting cake for the two of you?
- ☐ Cupcakes or other desserts for guests?
- ☐ Do you want the cake cutting announced, or casual?

Music/Dancing

- ☐ Music Playlist? We have a sound system to play it on.
- ☐ Special dances? Bride and Groom's First Dance, Father Daughter Dance?
- ☐ Do you want a designated dance floor area?

Logistics

- ☐ Who will handle setup and takedown?
- ☐ Are there any dietary restrictions we should know about?

Questions

- ☐ Any other questions for me?
- ☐ Concerns?





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TIMELINE EXAMPLE

Standard Wedding Day Timeline (Adjustable)

- 1:00PM – Wedding party arrives, begins hair & makeup / getting ready
- 1:00 PM – Vendors begin setup (decor, florals, rentals, etc.)
- 1:00 PM – Photographer arrives for detail & getting-ready shots
- 2:30 PM – First look / couple portraits (if desired)
- 3:00 PM – Wedding party & family photos

Ceremony & Reception

- 4:00 PM – Guests begin arriving / pre-ceremony music starts
- 4:30 PM – Ceremony begins
- 5:00 PM – Ceremony ends, cocktail hour begins
- 5:00 PM – Bride and Groom greet guests
- 5:25 PM – Guests seated for dinner
- 5:30 PM – Dinner served
- 6:15 PM – Toasts & speeches
- 6:45 PM – Cake cutting / dessert service
- 7:00 PM – Dancing
- 8:30 PM – Final dance & send-off
- 9:00 PM – Breakdown & vendor load-out





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CEREMONY STYLE 1

Wedding Officiant Script

Opening & Welcome

Welcome, friends and family. We are gathered here today to celebrate one of life's greatest moments—the joining of two hearts and two lives in marriage. Today, [Partner 1] and [Partner 2] stand before us to declare their love and commitment, and we are honored to share in this joyous occasion.

Reading or Reflection (Optional)

Love is patient and kind. It is not jealous, boastful, or proud. Love always protects, always trusts, always hopes, and always perseveres. Today we celebrate not only the love [Partner 1] and [Partner 2] have found in each other, but also the journey ahead of them as they build a life together.

Declaration of Intent

Marriage is not to be entered into lightly, but thoughtfully and with respect.

[Partner 1], do you take [Partner 2] to be your spouse, to love and to cherish, in good times and in bad, for as long as you both shall live?

(Partner 1 responds: "I do.")

[Partner 2], do you take [Partner 1] to be your spouse, to love and to cherish, in good times and in bad, for as long as you both shall live?

(Partner 2 responds: "I do.")

Vows

If the couple is writing their own vows, prompt them here. Otherwise, you can lead with traditional vows.

Please repeat after me:

I, [Name], take you, [Name],
to be my [husband/wife/partner],
to have and to hold,
from this day forward,
for better or worse,
for richer or poorer,
in sickness and in health,
to love and to cherish,
for as long as we both shall live.

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CEREMONY STYLE 1

Exchange of Rings

May I have the rings please?

These rings are a symbol of the unbroken circle of love—endless, just as your love should be. As you place the ring on each other's finger, may it remind you always of the vows you have spoken here today.

(Partner 1 places ring on Partner 2's finger and repeats:)

With this ring, I give you my heart. May it always remind you that I am by your side.

(Partner 2 places ring on Partner 1's finger and repeats:)

With this ring, I give you my heart. May it always remind you that I am by your side.

Pronouncement

By the power vested in me by the State of [State] and the love you have declared here today, I now pronounce you married. [Partner 1] and [Partner 2], you may seal your vows with a kiss.

Presentation

Family and friends, it is my great joy and honor to present to you for the first time, [Couple's Married Names or Preferred Titles]!





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MARRIAGE LICENSE & CEREMONY INFORMATION

Marriage License Instructions

Step 1: Apply Online

Complete the marriage license application online.

<https://records.co.coos.or.us/online marriage/>

Step 2: Visit the County Clerk's Office

- Both applicants must appear in person to sign and pay for the license.

Address: County Clerk's Office, Courthouse, 250 N. Baxter, Coquille, Oregon

Payment starts the waiting period.

Valid photo ID is required.

Office Hours

Monday – Friday: 9:00 a.m. – 11:30 a.m. - 1:00 p.m. – 3:30 p.m.

No exceptions.

Fees:

Marriage License: \$60 (cash only)

Waiver of 3-Day Waiting Period: Additional \$25

Licenses are valid for 60 days from the effective date.

If you have any questions before you apply, please contact staff at 541-396-7600.

You can also email recording@co.coos.or.us.



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MARRIAGE LICENSE & CEREMONY INFORMATION

Waiting Period:

There is a 3 full-day waiting period from the date you pay for the license before it becomes effective.

Purchase Date

Monday

Tuesday

Wednesday

Thursday

Friday

Effective Date

Friday

Saturday

Sunday

Monday

Tuesday

If you need the license sooner, you may request a waiver by emailing:
coosclerk@co.coos.or.us

Additional Information:

- Age Requirement:
 - You must be 18 years or older to marry in Oregon.
- A marriage license can be purchased in any Oregon county and used anywhere in the state.

Wildflour Public House offers comprehensive planning and coordination to bring your dream wedding to life. From venue setup and vendor management to day-of execution, our team ensures every detail is handled with care and precision. Relax and enjoy your celebration, knowing we are there to make your wedding seamless, stress-free, and unforgettable.

If you'd like to work with a vendor who isn't on our approved list, please reach out for approval before making any deposit. We're happy to review and do our best to accommodate your choice.